

## UNIT ORGANIZATION

### Section 5 - Board Committees

#### A. Committees

Committees may be created by the president of the Board or by a majority vote of the Board.

Unless otherwise specifically provided, at the time of appointment, all committees are hereby intended to be and shall operate as a “subcommittee” within the definition of Nebraska Statute 84-1409(1)(b). As such, no meeting of any committee may include a quorum of the Board. In addition, no committee may hold hearings, make policy, or take formal action on behalf of the Board.

Legal Reference:	Nebraska Statute: 84-1409
Date of Adoption:	6/18/19
Updated:	

#### B. Appointments

Annually, members of the Policy Review, Building and Grounds, Negotiations, Technology, and other committees that may be created by the Board shall be appointed by the president following the seating of new members and the election of officers. The number to serve on each committee shall be determined by the president. The president may serve as an ex-officio member of each committee.

However, the entire Board may, by a majority vote, take action to make committee appointments and may remove any existing committee members and appoint replacement members.

Members of the Board may be appointed to represent the Board on joint committees with other agencies or as advisors to other agencies. Special appointments will be made by the president unless otherwise designated by the Board and will serve during the term of the president.

Legal Reference:	
Date of Adoption:	6/18/19
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#### C. Temporary Committees

Temporary committees may be established by the Board as deemed necessary for specific identified purposes. Final reports of all temporary committee meetings shall be reported to the Board for its information, recoding, and necessary action. Committees shall not have legislative or administrative functions except as specifically authorized in Board minutes.

The president shall appoint such committees as may be deemed necessary or advisable by the Board, and the president shall be an ex-officio member of each committee.

Once the function for which the committee was created has been completed, the committee will cease to exist.

Legal Reference:	
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D. Committee Operations

No member or committee of the Board, or staff member of the Unit, shall have the power to act for the Board, or to imply an action on the part of the Board without specific approval authorized by the Board with record of such action recorded in the official minutes.

The Board or administrator may refer business to a committee; however, unless otherwise specifically provided, such committee shall have no power or authority to hold hearings, make policy, or to make any determination or take or effect any formal action on behalf of the Board or the District. The role of a committee is to gather and serve as an informational avenue only and to guide, make recommendations, and report directly to the administrator on any referred business, regardless of who appointed same. No committee may engage in the formation of tentative policy, act as an advisory committee to the Board, or as instrumentalities exercising essentially public functions. Any such prohibited actions shall be null and void.

Committee discussions may be held via e-mail or other means, with final decisions to be made at a meeting of the board of ESU #13.

All Board members will be informed of meetings of committees. Committee reports shall be brought to the Board in written form whenever possible.

Legal Reference:	
Date of Adoption:	6/18/19
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